



IOWAccess Monthly Status Report

June, 2005

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Update on the IOWAccess Request for Proposals (RFP Number BD80500S351)

The vendor's conference was held on Thursday, May 26, 2005. There was good attendance with representation from a nine potential bidders. The GSE Purchasing and ITE Electronic Government staff fielded a number of questions about the IOWAccess business and compensation model. Based on the volume of information generated by the questions, the original proposal submission date of June 15, 2005 was extended one week to June 22, 2005. The following companies submitted timely proposals at that time:

Alliance Technologies Des Moines, IA
CTA, Inc Rockville, MD
Global Reach Des Moines, IA
Iowa Interactive Des Moines, IA
Spindustry Systems Des Moines, IA

Each company's Technical Proposal will be checked for compliance and evaluated.

RFP Evaluation Team Members

Day, Jim DAS – Finance
Fremont, Darrell DAS - Information Technology Enterprise
Grund, Larry Iowa Department of Public Safety
Hindman, Rick..... Iowa Department of Natural Resources
Murphy, Larry Judicial Branch
Shepherd, Tom DAS - Information Technology Enterprise
Uhrin, Mark..... DAS - Information Technology Enterprise

The first meeting of the RFP evaluation team is scheduled for June 30, 2005.



Information Technology Enterprise – IOWAccess Project Status Report as of June 24, 2005

Department	Project Number	Project Name	Approved	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Campaign Ethics	IA-007-FY04-Ethics	Miscellaneous Contribution Tracking	11/3/03	The current scope is drastically larger than originally contemplated. As a result, we have will have completed only the Planning Phase within the \$7,000 budget originally approved. We intend to suspend work on this until the next meeting in order to allow the board to decide on a course of action.	1/15/2005	6/1/2005		
Campaign Ethics	IA-008-FY04-Ethics	Lobbyist/Client Tracking System	11/3/03	We have recently received word from the customer that we can resume work on this. It will need to be put back into the schedule.	12/1/2004	TBD		
Inspections and Appeals	IA-004-FY04-DIA	Food Inspections Online	original - 11/3/03 funding increase - 4/19/04 Ph 2 funding - 5/11/05	Ver 1.7 Execution has been completed and system has been enabled for customer testing of PC and PDA functions. Expect a final build toward the end of June. Rollout may be impacted by the transfer of Polk County inspection responsibilities to the State. Ph 2 Execution has been started and is approximately 30% complete.	Phase 2 start 1/31/05	Phase 2 end 5/1/2005	5/16/2005	8/31/2005



IOWAccess Monthly Status Report – June, 2005
Information Technology Enterprise Update

Department	Project Number	Project Name	Approved	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Inspections and Appeals	IA-002-FY04-DIA	Targeted Small Business Online	11/3/03	Project has begun. We have started requirements gathering and will continue this process through middle to late July.	5/23/2005			
Inspections and Appeals	IA-003-FY04-DIA	Social Gambling Online	11/3/03	Final customer review of screen mockups and reports is almost complete, with a few changes being needed. SOW and project plan should be updated and ready for review by 7/1.		2/28/2005		
Department of Education	IA-005-FY04-ED	Online Teacher License Renewal	original 11/3/2003 added funding - 1/12/05	Customer requested some changes to enhance usability after system was being used by staff. These have been coded and the last ones are being tested by the users prior to rolling them into production. Project should be closed by early July.		8/31/2004	9/24/2004	3/31/2005
Dept. Human Services	IA-010-FY04-DHS	Food Stamps - Web Intake	1/26/04	Customer is conducting final review of Requirements with internal staff.		TBD		
Dept. Human Services	IA-001-FY04-DHS	Child Development Home Registration Renewals	1/26/04	Design phase has begun.		TBD	6/13/2005	



Department	Project Number	Project Name	Approved	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Iowa State University		28E Project	4/19/04	Held meeting with Secretary of State and ISU to finalize Requirements. Functional Requirements have been finalized, though Sec State has brought up a couple of issues regarding utilization of standard authorization software and application hosting by ITE. Please see update on page 17.	11/23/2004			
Iowa State University		E-Government Research Project	6/17/04	Report on business responses to be present at international conference in mid-July. Please see update on page 16.				
Department of Revenue	P-025-FY04-DRF	Electronic Tax Administration	1/26/04	See report on page 15.				
Dept. of Public Safety		Criminal History Background Check	6/17/04	Customer has re-engaged and a meeting is scheduled to resume work on this.	8/6/2004	TBD		
ITE		Enterprise E-Mail Subscription Service	9/10/04	All 3rd party software has been identified and obtained. We are waiting for customer approval to begin implementation.				
Dept of Ag		Soil Conservation Grant application - Planning	Planning phase - 9/10/04	Due to the difficulties in getting the large group that is needed for input together, this continues to make slow but steady progress.	11/30/2004			



Department	Project Number	Project Name	Approved	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Dept. of Public Safety		Missing Person's Reports On-line - Implementation Phase	Implementation - 5/11/05	Customer has Requirements, waiting for approval.		5/11/2005		
DNR		Dgtl Camera/Prof Photo Svces for Campsite Photos	9/10/04					
ICN		Interactive State Phone Directory - Planning	11/10/04					
Judicial Branch		Supreme Court Commissions - Planning	Planning phase - 3/9/05	Expect to have a first draft of the Requirements ready for the customer by 6/25. Will then begin review with customer.				
Iowa Civil Rights Commission		Web Access - Ph 1 & Planning	Ph 1 work and Ph 2 planning - 5/11/05	Have held 2 meetings with customer and are making good progress in reaching agreement on issues to be addressed.				

Completed Projects are listed on the next page.



Completed Projects								
Department	Project Number	Project Name	Approved	Status	Planning start	Planning End	Coding Start	Completion / Rollout
Campaign Ethics	IA-006-FY04-Ethics	WRS Public Access Improvements	11/3/03	Project is complete and has been moved into production.				
Dept. of Public Safety		Missing Person's Reports On-line - Planning Phase	Planning - 9/10/04	Planning completed. Funding for implementation approved and will be reported under a new line item.	1-Feb	1-May		
State Auditor's office		State audit reports online	Concept approval - 6/17/2004 Funding approved - 9/10/04	Project completed and in production.				



Iowa Interactive – IOWAccess Project Status Report – June, 2005

Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
Static Pages					
State Homepage	DAS-ITE	Ongoing	Changes are made on these pages every day.	We manage the site for the State. This includes consulting with the public and agencies in order to provide the necessary features for easy navigation and quality look for State functions.	Current
DAS (DAS main & State Accounting) webpages	DAS	Ongoing	Changes are made as requested	We provide graphics for the whole DAS site, but we have management responsibilities for the main page and the State Accounting Enterprise. We provide consulting services as requested.	Current
Professional Licenses Website	Dept. of Commerce	Ongoing	Changes are made as requested	We provide services for this site and work with them to maintain each site in conjunction with the applications which are being worked on for this agency.	Current
First Lady Vilsack's Website	First Lady Vilsack	Ongoing	Changes are made as requested	We provide full website services for this site. The First Lady's staff provides content. We implement based on their requests.	Current
Dept. of Education (ALMIS)	Education	6/2005	Completed	The Program has asked for rework to its site and graphics	
Dept of Human Rights Website	DHR	6/2005	Completed Design work awaiting approval from new director	We are rewriting the website for the Department of Human Rights. New look and feel and architecture are included. The change in the Director of the agency has caused them to delay going live. We believe that it will still be in early February.	Delayed by Agency



Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
Civil Rights Commission Website	Civil Rights Commission	6/2005	Completed, final testing by agency	We are working on a new look and feel for the Civil Rights Commission for a new website.	
Community Action Agencies	DHR	6/2005	Completed, final testing by agency	We have been asked to begin a complete redesign project for their current website.	
Governor's Health Conference	DHS	6/2005	Completed and live	We are working with DHS on a design for the Governor's Health Conference to be held in July.	
Insurance Division Website	Dept. of Commerce	6/2005	Completed, final testing by agency	The Division of Insurance has inquired about graphics assistance on their pages. We will be working with them as requested.	
Elder Affairs	Elder Affairs	7/2005	Redesign	This department had asked for assistance in making their site 508 accessible. After some discussions they have asked for a complete redesign on their website. It is currently in process	
Administrative Rules Web Site	IDED	7/2005	Graphics and Architecture are being reviewed by Agency	IDED, in conjunction with many agencies, has requested a website which better explains and lays out administrative rules for businesses and the general public. The group working on this site has asked for some time as they are busy with the Legislative process.	Completed
I-3 Website	DAS	7/2005	Design & layout completed, awaiting content	We have developed new graphics and an architecture for help with the I-3 Project	Delayed by Agency



Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
DAS Website	DAS	7/2005	Update to site & Management structure	We have been asked to develop a new infrastructure and design elements for DAS Site. A new Public information officer has been hired. This project is on hold until the new PIO has an opportunity to get engaged with the project	Delayed by Agency
EIP Website	DAS	7/2005	Design completed, review by agency	New structure to assist in managing the Site. A new PIO for DAS, this project has been put on hold.	Delayed by Agency
Logos & Graphics	DAS	7/2005	Develop logos and Graphics as requested	We currently have three projects which are being worked on. Powered by DAS, A&A. We have been requested to hold these particular project until staff is available to review.	Delayed by Agency
Department of Education	DOE	7/2005	Redesign	We have been asked to begin a complete redesign project for their current website.	
First Lady Vilsack's Website	Governor's Office	7/20057	Redesign	We have had preliminary talks about redesigning the website for the First Lady	
Utilities Board Division Website	Utilities Board	?	Initial meeting completed	The Utilities Board Division of the Dept. of Commerce is interested in working on a rewrite of their site but are working through some things internally before progressing with us.	Delayed by Agency
Public Health-Childhood Fitness	DPH	7/2005	Site Creation		
Cultural Affairs & Historical Society	Cultural Affairs	7/2005	Site Rewrite		
Youth Leadership Forum	Education	7/2005	Site Creation		



Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
Iowa Youth Collaboration Program	Education	7/2005	Site Creation		
DNR Pleasant Creek Plan	DNR	7/2005	Completed		
DPS	DPS	8/2005	Possible review and assistance with site redesign		
Senior Citizens Site	Elder Affairs & agencies	8/2005	Site Creation		
Iowa Promise	Multiple Agencies	8/2005	Site redesign		
Learning Supports	Education	8/2005	Site Creation		
Applications					
DLR Application	DOT & DAS-ITE	Ongoing	Completed	This application works with the Departments to provide Driver License Records to the qualified individuals for Insurance, Safety and other federally identified purposes.	Live
AG-Tuff Customer App	Attorney General	Maintenance	Completed	This application provides teachers with tips and a quiz to promote good consumer practices for students	Live
DOT – Tracs-Forum	Dept. or Transportation	6/2005	Completed Development	This application provides the Dept. of Transportation with some information on federally mandated practices and a forum to share information with other states involved with this program	Completed Development



Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
DNR Wildlife	DNR	Maintenance	Completed	This application provides citizens with the ability to sign up for newsletters and get animal counts across the state.	Live
Pension Estimate	IPERS	6/2005	Completed Development	This application provides State employees with a form to fill out certain information and get an estimate of their pension should they retire.	Completed Development
Customer Database	DOT & DAS_ITE	6/2005	In Testing	This application is critical to the DLR application. It is currently housed on Iowa Interactive servers because of database inavailability in ITE's servers. We are converting it to a database system which can be provided on the ITE servers.	
Boards & Comm.	Governor's Office	6/2005	Completed Development	This application provides the general public with a searchable database on appointments to Boards & Commissions	
Museum Shop Catalogue	State Historical Society	7/2005	In Development	This application is a catalogue service which allows for viewing and ordering of items in the State Historical Society's store.	
Google Search	ITE	Maintenance	Completed	New search engine for state page	Live
Professional Licenses Apps-Phase I	Dept.of Commerce	Maintenance	Completed	This application was a transfer to a web-based database application which provides more efficiency and possibilities to the Professional Licensing staff.	Live
Professional Licenses Apps-Phase II	Dept. of Commerce	Maintenance	Completed	This application provides an online search and renewal system for professional licenses.	Live
Professional Licenses Apps-Phase III	Dept. of Commerce	Maintenance	Completed	Searches, integration of 3rd party data, and mailing list are still on the list for development in this area.	Live



Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
Professional Licenses Apps-Phase IV	Dept. of Commerce	Ongoing	Completed	This is the last adds to this project. This includes the cleanup and complete transformation of the current professional databases into the new applications and the online renewal process for all the other entities. Marketing of the applications is included.	Live
Public Meeting Calendar	All Agencies	Maintenance	Completed	This application provides a place for agencies to post public meetings and makes a centralized location for citizens to get government information.	Live
Accident Reports	DPS	6/2005	In Development	Development of an online accident reporting system	
Pyxis Web Content Management System	All Agencies	6/2005	Completed Development	This application provides State agencies with a better way to manage their websites. It allows them to enter content while a template is created for them. It eliminates the need for software and html training by employees. It allows any number of persons to create content without the assistance of a web designer.	Live
First Lady Vilsack's Reading Bulletin	First Lady Vilsack	5/2005		This project will provide a Bulletin Board posting and Forms for the First Lady's Summer reading project	Live
FADDS application	DHR	6/2005	In Testing	A database and online information collection will be enhanced for this program.	
Roads Condition image	DPS	7/2005	In Development	A rewrite of the application graphic are available for this site and no functional accessibility standards are lost	
Administrative Rules Application	Governor's Office	6/2005	In Testing	This is an application which is currently being discussed which may include a search function, a notification system, a commenting system, an electronic filing system and several other features . This application's parameters are still being discussed.	



Project Name	Requesting Department	Completion Date	Current Project Status	Project Description	Updates
Patrol Employment forms	DPS	7/2005	In Development	This will take existing employment forms and put them on the web and provide file for import by DPS	
Cabins Reservation	DNR	8/2005	Completed – In testing	This is a straight system to internally add cabin reservations.	In Testing
Campground Reservation System	DNR	8/2005	In Development	This application will start with the ability to provide cabins to be reserved online and then include a full campground reservation system in the future.	
Conference Registration System	All Agencies	7/2005	In Development		
Medical Examiners Database & apps	Medical Examiners	8/2005	In Development	Database and application development are on the list for this agency.	
Dentists Database & apps	Dentists	8/2005	In Development	Database and application development are on the list for this agency.	
Grant Management System	GEMS	9/2005	Requirements Gathering		
Change of Address System	All Agencies	9/2005	Requirements Gathering		
Live Help	All Agencies	9/2005	Requirements Gathering		
Professional Licensure	Health		Requirements Gathering		



Update on Electronic Tax Administration Program

June 24, 2005

It's in the mail

An often used reply, but this time the statement is true. The notifications to nearly 86,000 sales and use tax filers are being prepared for release through the post office on July 5. This notice will provide the retailers in Iowa and around the nation with their identification number and additional instructions for use of the state's sales and use tax electronic filing and payment application.

In the past 45 days extensive testing of all functionality of the application has been completed by more than one dozen department staff. As a result, a number of improvements have been developed and tested, which we believe will provide a solid application for our business customers.

With the implementation of the sales and use tax application on July 5, the department will move one more critical piece of the eFile & Pay application into the taxpayer's hands. The successful acceptance of the withholding tax application, which began in January, has demonstrated that these business taxpayers are anxious to have this tool for filing and paying their taxes electronically.

Completion of the mailings and other outreach programs in June and July will permit the agency to close out the funding requested from the IOWAccess fund. The request to reimburse the agency for these expenditures should be available to be submitted in the next sixty days.

e-Government Policy Research Project Update

June 17, 2005

For the e-government policy research project during the last month, we at the Public Policy and Administration Program (PPAP) have worked on both the business and citizen surveys simultaneously for the past month.

➤ **For the e-government business survey:**

For the past month, the effort focuses on final report preparation and addressing comments from the lowAccess Advisory Council.

- The PPAP team received comments from lowAccess Council on May 28th.
- The PPAP team worked on additional data analysis and writing to address those comments.
- Drs. Yu-Che Chen and Kurt Thurmaier submitted the final report on June 12.

➤ **For the e-government citizen survey:**

The major accomplishment is the completion of preliminary data analysis for the survey report.

- The team conducted information searches to find comparable census information for Iowa on age, gender, income, education, and other key demographic characteristics.
- The team researched and worked with SPSS software to create a weighting scheme to adjust the sample composition for comparability with the population composition.
- The team analyzed data to understand survey results pertaining to citizens' Internet use, e-government information and service use, financing options, and willingness to pay for online transactions with state agencies.
- A report outline has been created based on the preliminary analysis.

In the coming month, the PPAP team will finalize the e-government citizen survey report in preparation for presentation at the council's July meeting. Moreover, the PPAP team will conduct additional analysis for the last report that integrates the findings from both the citizen and business surveys.

28E Project Update

June 24, 2005

Please find below the June update on the 28E project.

- ✓ We worked intensively for the last month to finalize the information system requirements for the project. The PPAP team had several meetings and frequent correspondence with the ITE and SOS staff to work through various issues and details. It is in its final form and close to being signed by all parties.
- ✓ We provided the ITE with the most updated information on the 28E scanned file size as well as service classification. SOS provided the PPAP team with the scanned 28E documents gathered for the last year. They are all part of data preparation effort for the design and implementation of the 28E information system.
- ✓ We are building the 28E website at ISU that will host the management reports, the survey results, and the GIS maps. These will be accessed through a link from the Secretary of State's website. The 28E database will reside completely on the SOS website, including filing of new 28Es and accessing the new 28E database.
- ✓ The 28E management reports are being revised into final form.
- ✓ The GIS lab at ISU finished production of the 28E maps for each major service type. The maps will be presented as a PowerPoint slide show on the ISU-28E website.

Please let me know if you have any questions or concerns.

Submitted by Kurt Thurmaier, Professor and Director, Public Policy & Administration Program, Iowa State University, Department of Political Science. 529 Ross Hall, Ames, Iowa 50014. 515.294.7207 or thurmaier@iastate.edu .

Department of Public Safety In-Car Computers June 24, 2005

At the May, 2005 IOWAccess Advisory Council meeting, action was taken to approve \$400,000 to be used by the Iowa Department of Public Safety to install in-car computers in State Patrol vehicles.

In accordance with past practice for the disbursement of the approved funding, the State Patrol will be required to submit the proof of the actual expenses incurred in the installation of a quantity of in-car computers and will be reimbursed for the total submitted, up to the approved total of \$400,000. The State Patrol may submit multiple requests for reimbursement for cash flow purposes until the funds are expended. The illustration, from the Department of Public Safety concept paper, shows the information flow from the in-car computer to the Public Safety data base and subsequent applications. The point of contact for this project is:



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